

OVERVIEW AND SCRUTINY COMMITTEE – 30 AUGUST 2017

ACTION PLAN

MINUTE NO.	MATTER	CURRENT STATUS	RAG	TARGET DATE	OWNER
<u>Actions arising from meeting held on 12 June 2017:</u>					
9.10	Support the monitoring of the Task and Finish Group on Employment and Skills through quantitative and qualitative case studies.	The Head of Place agreed to explore this in further detail and consider what evidence could be used to support the progress made against recommendations.	A	Summer 2018	AH
9.11	Explore options in committing Developers to source local employment relation to the City's capital projects	The Head of Place agreed to explore commitment s with Developers in relation to local employment.	A	Summer 2018	AH
<u>Actions arising from meeting held on 10 July 2017:</u>					
18.4	Circulate statistics to evidence staff successes in relation to the Green Travel Plan to the Committee.	Head of Communities to circulate recorded information to the Committee.	A	Prior to September 2017 Committee meeting	MB
18.7	Report back to the Committee on the impact of the Green Travel Policy 2014/18 and	Head of Communities to compile a report to be shared with the Committee in the 2019-20 municipal year.	A	September 2019	LG
19.21	Amey annual KPIs to include a qualitative and thematic breakdown on the nature of the complaints received.	Cabinet Member for Environment and Corporate Director to consider this in discussions with Amey.	A	TBC	RC/JL
19.28	Invite Amey back to the Committee in 3 months to address concerns regarding supervision and allocation of operational resources	Corporate Director and Team Leader- Democratic and Electoral Services liaise with Amey and schedule into Work Plan	A	December 17 Committee Meeting	JL/AT
19.28	Present a report on the Grounds Maintenance Schedule.	Corporate Director City and Improvement & Environment Manager to draft a report to be shared with Committee	A	January 2018	JL/MB

20.4	Civica to provide the Committee with a breakdown of referrals made to the Single Fraud Initiative Team	Civica Partnership Director to provide a breakdown to the Committee.	A	Prior to September 2017 meeting.	SN
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PLEASE NOTE: Rolling agenda items requested by the Committee have not been included above but have been included on the Overview and Scrutiny Committee